## Minutes

### Education Committee

**Date and Time:** March 4, 2019; 1:00 PM to 3:00 PM  
**Location:** Austin, TX. (Lost Pines)  
**Chairperson:** Ben Pierson (23 members present)

<table>
<thead>
<tr>
<th>Topic</th>
<th>Discussion</th>
<th>Conclusions/Action Items</th>
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<td>Call to Order by Ben Pierson.</td>
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<td>Secretary Position Open</td>
<td>Eddie L Roland agreed to serve as Secretary.</td>
<td>Approved</td>
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<td>Approved minutes from Fall 2018 meeting</td>
<td>Minutes are available online. Motion to approve, seconded.</td>
<td>The Fall 2018 Minutes were approved.</td>
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<td>- Discussion concerning in 2018, the downward trend in the “Journeyman” certification program involving the number of test takers (225 total down 60% from 2017) and the low passing rate at 38% (86). Discussed how to increase number of test takers and ways to ensure the test takers are prepared for the examination. Additional emphasis is being put on this program through articles in Powerline, the DD Committee, promotional videos, TOYA and TAPP programs. Suggestions made to have smaller modules pre-testing before taking the class. The importance of having a successful Technician Certification program is extremely important to EGSA. Most often stated reason for new membership and 48% of the reference books sales are through the program.</td>
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<td>- 2019 Curriculum for Basic School had 4 additional modules added; <strong>Load Banks</strong> <strong>(2 hrs)</strong>, <strong>Reintroduction of Instrumentation</strong> <strong>(2hrs)</strong>, <strong>Codes &amp; Standards</strong> <strong>(2hrs)</strong> <strong>Generator Set Commissioning</strong>. ½ extra day and increase ($145) in Basic school fee.</td>
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• The 3rd reprint was completed for the Reference Book and included several updates. An increase from 700 to 729 pages. A “Bar Code” was added to ensure it could be sold through online markets such as Amazon & Powerline.

• Providing the Reference Book in a “protected” digital (E-Book) format for purchase was discussed. There were concerns about it being digitalized and the ability to be forwarded as a pdf. *The Reference book was recently converted to pdf on a one-time basis on the request of the Disability Services department of Massasoit Community College. This was for a student in their program.

• Veterans Grant Committee awarded 4 Fairbanks Morse Grants. There were eight applications.

• Continued requirement for Rowley School instructors to take a “Adult learning & presentation Strategies webinar focused on presentation skills. Webinar is open to others from Ed. Comm.

• EGSA-U seats for the Spring session are still available.

• EGSA Director of Education, Michael Pope announced his retirement effective in March 2019. He was thanked for his dedication, leadership and service to the organization.

Report on online E-Learning led by sub-Committee Chair, Chris Dahl

• Online e-learning courses results: Introduction to On-Site Power Generation- 12 views. NFPA 70E, Electrical Safety- 18 views. Overcurrent Protection; Circuit Breakers & Fuses- 3 views.

• A copy of the 2011, EGSA, eLearning Marketing Survey final results report was distributed. All agree that E-learning provides a value-added opportunity to our membership. Also provides an additional revenue source for the association.

• Consideration of adding new online courses. The E-Learning online development costs will need to be underwritten by sponsors. The initial development cost is estimated at $10K. Discussion on funding the courses through sponsorships. The committee dialogue involved how many and which initial courses should be selected. Also, should the online courses be focused to the “Technical” interests or to the “Sales Certification” interests. Further discussion concluded that the need to “start small” with identifying our top “5 needs” for online training modules. Then procure dealer/distributor sponsorship to underwrite the

Action Item: Ben Pierson and Becki Salmon to research security measures and options for digital “protected” Reference Book

Action Item: Dennis Roundtree will discuss with Executive Board the time table for the New Director of Education.
courses. It was discussed that these online courses could be utilized as pre-courses for the Apprentice and Journeymen school.

- Suggestions for the 5 new online eLearning courses were open to the committee floor. There was agreement that "Basic Electrical & Electricity" should be an online course. It was determined that Chris will compile input from the Rowley School instructors and EGSA members on the priority for the 4 additional online courses.

Committee leadership roles Noted.
Chair – Ben Pierson – Diesel Radiator Co.
Vice Chair– Chad Youkers – Sunbelt Transformer
Secretary – Eddie Roland – Carolina CAT

Motion to Adjourn Motion made and seconded, motion approved.

### Action Items

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<tr>
<th>Item</th>
<th>Person Responsible</th>
<th>Deadline</th>
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| Action Item; Research digital "protected" options for the Reference Book | Ben Pierson
Becki Salmon | None stated |
| Action Item; Hire, EGSA Director of Education             | Dennis Rountree & Executive Board | Immediate   |