Process for Creation of an EGSA Recommended Practice

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What is a Recommended Practice (RP)

- Clarification of existing code/standard/RP
  - EGSA 200W-2009 for example
- Need that is currently NOT covered by a code/standard
  - Silencer RP
- NOT an ANSI recognized document
  - Similar to an industry white paper.
Who can Propose an RP

- Any EGSA member company
- Any NON EGSA member with an EGSA member company sponsor
How - Life of an RP

- RP is proposed to C&SS committee leadership
  - Does not have to be during committee meeting
- Leadership reviews and presents to committee for vote
  - 2/3 majority (minimum of 10 member company votes)
- Affirmative votes are then presented to the general committee for a call for volunteers (EGSA member companies only) – If no volunteers, RP is denied
  - An individual may write an RP
How - Life of an RP

• A Working Group (WG) is formed from the volunteers – Shall be experts in the area of the RP request
  ▫ Maximum 1 voting WG member per any company – multiple members per company may functionally participate in the creation of the RP

• WG may have one NON expert as the Project Manager – unless single individual is WG
How - Life of an RP

• Upon formation of the WG, the RP will be presented to the EGSA BoD for Approval by committee Liaison
  ▫ Request shall contain:
    • Outline of RP
    • List of members of WG
    • Timeline of completion
      • 2 years MAXIMUM working time (extensions may be granted)
How - Life of an RP

• Upon Approval, the WG has a MAXIMUM of 2 years (extensions may be granted) to complete the RP.
  ▫ To be tracked by C&SS Committee leadership
  ▫ Updates to be presented at each Committee meeting

• Upon completion – Presented to C&SS committee for review, comments, and vote to accept
How - Life of an RP

• Once Accepted by C&SS:
  ▫ Liaison to present to BoD for approval
  ▫ If approved, to be published on EGSA Codes and Standards website for public view